



**TO: ALL LEN AFFILIATED MEMBER FEDERATIONS
LEN BUREAU EXECUTIVE
BUREAU LIAISON TO THE MASTERS COMMITTEE
ALL MEMBERS OF THE LEN MASTERS COMMITTEE**

9th June, 2005

Dear Friends,

In order to clarify and to ease the process of European Record Applications for Masters Swimming (Long & Short Course) we are pleased to send you attached a short guideline in this respect, together with the relevant Record Application Form.

Hope these documents are for some assistance and staying at your disposal in case of any further query you may have.

With kind regards,

LEN Office

**ligue européenne de natation
Via Cassia 929 - 00189 Roma
Tel: 39 06 30207127 - 7263 Fax: 39 06 30364038 e-mail: len@lenoffice.it**



RECORD APPLICATION FOR LEN EUROPEAN MASTERS RECORDS

In general:

European Masters Records are recognised for men and women in 50 metre course and 25 metre course in accordance with LEN General Event Rules E 5.

In relays all members of team must be from the same club.

All records must be made in a scratch master competition against time.

The length of each lane of the course must be certified by a surveyor or other qualified official appointed or approved by the National Swimming Federation.

European Masters Records will be accepted only when times are reported by Automatic Officiating Equipment, or Semi Automatic Officiating Equipment or Manual Timing taken by three appointed timekeepers. The timing shall be registered by 1/100 of a second.

Times which are equal to 1/100 of a second will be recognised as equal records and swimmers achieving these equal times will be joint holders. Only the time of the winner of a race may be submitted for a European Masters Record. In the event of a tie in a record setting race, each swimmer who tied shall be considered a winner.

The first swimmer in a relay may apply for a European Masters Record. Should the first swimmer in a relay team complete his distance in a record time in accordance with the provisions of this subsection, his performance shall not be nullified by any subsequent disqualification of his relay team for violation occurring after his distance has been completed.

Applications for an European Masters Record must be made on a LEN Official Record Form (**Annex 1**) by the responsible authority of the organising or management committee of the competition and signed by an authorised representative of the relevant Swimming Federation.

The application shall be forwarded to the appointed LEN Masters Recorder within thirty (30) days after the performance has been achieved.

No fax or E – mail applications will be accepted.

All European Masters Record made during the FINA World Masters Championships and LEN European Masters Championships will be automatically approved.

The updated lists of European Masters Records are published at the end of every month on the LEN web site www.lenweb.org

Procedure of European Masters Record Application

The European Record Application form shall be filled in completely in accordance with the prescribed columns as follows:

Stroke and Length of the Event: complete definition of the stroke and length of the race

Length of the Course: the correct length of the pool must be ticked off

Age Group: the age group shall be indicated digital

Gender: the sex must be ticked off

Name and Age of the Swimmer: The full name of the swimmer must be identical with ID card or passport (no abbreviations can be used)

Federation: official abbreviation to be used

Club Name: official club name to be filled in

Date of Race: the actual date of the competition day shall be filled in

Automatic Timing: the type of timing must be ticked off

Manual Timing: In case of manual timekeeping the times taken by three timekeepers must be filled in times to 1/100 second

Name of the Timing System: Producers name to be filled in

Name of the Referee: Legible name to be filled in and signature is required

Venue of Race: The name of the venue must also include the appropriate town

Organiser of Competition: Full name of the club and place of the competition must be filled in

Name of the Federation submitting this application: Full name of the Federation and responsible official to be filled in

Each of the application must be accompanied by:

- a) A copy of electronic timing report or manual timing report of the event heat
- b) A copy of the Identity Card or Passport – no certificate of birth or others will be accepted
- c) A certificate of the pool measurements, length on each lane, worked out by a surveyor or qualified official appointed or approved by the national swimming federation in the country in which the competition is situated
- d) A relevant part of the result sheet of the meeting

Applications for a new European Masters Record not being accompanied by the above mentioned documents will not be recognised.

All European Masters Record Applications – Short Course and Long Course – must be submitted to the official LEN Masters Recorder:

**Mr Frantisek Stochl
Tomanova 4
30101 Plzen
Czech Republic**



EUROPEAN RECORD APPLICATION MASTERS SWIMMING

Discipline (Stroke and length): _____		
Length of course: ? 25 meters ? 50 meters	Age Group: _____	Sex: ? male ? female
Name and age of the swimmer	_____ born.... /.... /.....	
Name and age of the swimmer(s)	_____ born / /	
	_____ born / /	
	_____ born / /	
	_____ born / /	
Federation to which the swimmers are eligible:	Club Name _____	Date of the race _____
Timing System: ? automatic ? semi-automatic ? manual	1 st time: _____ / _____ / _____ 2 nd time: _____ / _____ / _____ 3 rd time: _____ / _____ / _____	Name of timing system: _____ _____
Name of the Referee: _____		
Venue of race _____		
Organizer of competition _____		
Federation submitting the record application _____		

Signature of the Referee:

Signature of president/secretary:

For internal use of the Technical Masters Committee:

Received:	In case of non-approval, state the reasons:
Approved: ? yes ? no	

The application form to be send to the appropriate recorder (short/long course) within 30 days after the record was set.